
Minutes of the Borough Council Zelienople, PA

2/27/2017

7:30 PM Council-Workshop

MasterID:

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The February 27, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Ralph Geis, Gregg Semel (via Telephone), Andrew Mathew III, Mary Hess and Mayor Thomas Oliverio. Council member Don Burgess and Junior Council Member Ethan Mooney were absent.

Borough Manager Donald Pepe, Borough Engineer Tom Thompson, Police Chief Jim Miller, Public Works Director Chad Garland and Solicitor John Stranahan were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Don Pepe

VISITORS

Amerigo Allegretto
Bill Davis
Sara Jacobs
Patty & Gary Silbert
Bill Harper
Jeannie Harper
Marla Bennett
Shirley Dapper
Mathew T. Ford
Kaitlyn Anderson
Henry Ziegler
Dan Fritch
Others who did not sign in

It was noted that the Borough Council met in an informal meeting with the Public Business people to answer any question relating to the Main Street Program. Council will do this at the second meeting each month. Time is 7:00 pm prior to the regular council meeting.

In addition there were other comments and questions by the public.

Patty Silbert rased questions concerning the proposed location of the new Fire District Fire Station, especially as it relates for public comment opportunities.

Bill Davis raised an issue about any intended Historical action to be taken by the Borough. It was noted that this is very premature at this time.

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He also voiced his support for the Fire District and their possible intention to place the fire department building on Grandview Ave.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to accept the Consent Agenda as follows:

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Motion carried 6 - 0

OLD BUSINESS:

AWARDING THE REVITALIZATION STREETScape PROJECT - WEST SIDE HOP GENERAL CONTRACT - CONTRACT 16-04

Bids were received for the Revitalization Streetscape Project-West Side HOP General Contract - Contract 16-04 from the following:

BIDDER	BID AMT
M & B Services	\$ 188,694.97
Combine Construction	\$ 304,303.21
Baiano Construction Inc.	\$ 340,890.00

A motion was made by Mr. Mathew, second by Mrs. Reeb, to award the Revitalization Streetscape Project - West Side HOP General Contract - Contract 16-04 to M&B Services, LLC per their bid of \$188,694.97.

Motion carried 6-0.

AWARDING THE REVITALIZATION STREETScape PROJECT - WEST SIDE HOP ELECTRICAL CONTRACT - CONTRACT 16-05

Bids were received for the Revitalization Streetscape Project-West Side HOP Electrical Contract-Contract 16-05 from the following:

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BIDDER	BID AMT
M & B Services	\$ 69,000.00
Bronder Technical Services	\$ 90,600.00
Allegheny City Electric Inc.	\$ 142,700.00
Mashan Inc	.\$ 148,700.00

A motion was made by Mr. Mathew, second by Mrs. Hess, to award the Revitalization Streetscape Project - West Side HOP Electrical Contract - Contract 16-05 to M&B Services, LLC per their bid of \$69,000.00.

Motion carried 6-0

AWARDING THE REVITALIZATION STREETScape PROJECT - ECMS CONTRACT

Bids were received for the Engineering and Construction Management System (ECMS) Revitalization Streetscape Project- East Side Contract from the following:

BIDDER	BID AMT
M & B Services	\$ 717,057.00
S.E.T. Inc.	\$ 805,786.00
Baiano Construction	\$ 889,900.00
Combine Construction	\$ 914,507.95
Gulisek Construction	\$ 966,931.25

A motion was made by Mrs. Hess, second by Mr. Mathew, to award the Engineering and Construction Management System (ECMS) (Revitalization Streetscape Project - East Side) contract to M&B Services, LLC per their bid of \$717,057.00, subject to PennDOT approval.

Motion carried 6-0.

BID REJECTION FOR ZELIENOPLE BOROUGH STREETScape PROJECT-ELECTRIC UTILITY- CONTRACT 16-06 AND AUTHORIZATION TO RE-BID.

One bid was received for the Zelienople Borough Streetscape Project- Electric Utility - Contract 16-06 from the following:

BIDDER	BID AMT
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Westmoreland Electric Services LLC

\$ 540,000.00

A motion was made by Mr. Semel, second by Mrs. Reeb, that Council reject the bid received for contract 16-06 and authorize to re-bid as contracts 16-06A Electric Utility (re-bid) and 16-06B 4.16KV Aerial Line Reconstruction

Motion carried 6-0.

NEW BUSINESS:

Request for the Harmony-Zelienople United Methodist Church 5K & 1 mile walk and Run Charity race event

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve the HZUMC Church request to sponsor and hold a 5k & 1 Mile walk race event on May 20, 2017. It will be from 7:00 PM to 8:30 PM.

This approval has the following conditions.

- It is their responsibility to coordinate the event with the Borough Public Works Department and all Emergency Services, especially the Fire Police.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 6-0.

Request for a Jumping for Java Run Charity race event

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the fourth annual 5k race and also a shorter 1 mile course, charity race on Saturday May 14, 2017 from 8:00 am to 11:00 am.

The following conditions apply to this approval.

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.

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- Streets are not to be marked with paint of any kind.

Motion carried 6-0.

Request for the World Vision, St. Peter's Reformed Church 6K Run Charity Race Event

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the request from St. Peter's Reformed Church to sponsor and hold a 6k race event on May 6, 2017, from 8:00 AM to 11:00 AM.

This approval has the following conditions.

- It is their responsibility to coordinate the event with the Borough Public Works Department and all Emergency Services, especially the Fire Police.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 6-0.

PROPOSED RESOLUTION #348-17 - ACT 44 PROCUREMENT OF PROFESSIONAL SERVICES & CONFLICT OF INTEREST POLICY

A motion was made by Mr. Mathew, second by Mrs. Hess, to adopt proposed Resolution #348-17 relating to the Procurement of Professional Services and Conflict of Interest Policy as required by Act 44 of 2009.

A full and true copy of Resolutions #348-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

PROPOSED RESOLUTION #349-17 - ESTABLISHING SIGNATORY AUTHORITY FOR CASH ACCOUNT(S) AT WESBANCO BANK INC. RELATING TO THE 2016 GENERAL OBLIGATION NOTE

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A motion was made by Mr. Mathew, second by Mrs. Reeb, to adopt proposed Resolution #349-17 establishing the signatory authority for the cash account(s) at WesBanco Inc. relating to the 2016 General Obligation Note .

A full and true copy of Resolutions #349-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

CONSIDERATION FOR APPROVING THE COMPLETE STREETS POLICIES AND PRACTICES

A motion was made by Mr. Mathew, second by Mrs. Reeb, to adopt the Complete Streets Policies and Practices to design and maintain a public right of way that safely and adequately accommodate all users and all modes of transportation. This policy would be useful for multi-modal transportation improvements.

Motion carried 6-0.

PROPOSED RESOLUTION #350-17 FOR WORK IN LOCAL STREETS AND SIDEWALKS FOR THE ZELIENOPLE REVITALIZATION AND ECONOMIC DEVELOPMENT PROJECT

A motion was made by Mrs. Hess, second by Mr. Mathew, to adopt Proposed Resolution # 350-17 to provide proof to the various grant programs that the Borough has the right to make improvements to the streets and sidewalks located in the Phase I RACP project area.

A full and true copy of Resolutions #350-17 can be found in the Resolution Book.

Borough Manager

Motion carried 6-0.

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

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COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: Meeting for the Main Street Committee will be on March 21

Mr. Semel:

- COG: No report
- Library: - Search is on for the replacement for Librarian due to the pending retirement of Jan Lawrence this year

Mr. Geis:

- Meeting was held with the Water & Electric committee to discuss and review the reports for rates for 2017
- Finance: No report

Mr. Burgess:

Not present but Mr. Bayer reported on the IT committee progress to revamp the borough website in 2017. Progress is underway on this budgeted item for 2017.

Mrs. Reeb:

- Safety Committee: Attended the employee meeting on Feb. 23rd.
- Historical Society; No report

Mr. Mathew:

- Water Comm.: Concurred with the Mr. Geis for a joint meeting for rate study results.
- EMA: Joint regional effort is progressing well and is on track.
- Fire Dept. Liaison; Meeting with the local government representatives will be on March 15th.

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Mr. Bayer:

- HRC: Committee did meet on Feb. 22nd to review personnel evaluations and other business
- PMC: No report

Mr. Mooney: Junior Council Member:

- No report

Mayor Oliverio:

- Noted the upcoming Butler County Borough's Association dinner meeting and encouraged Council to attend.

Manager:

No report

Chief Miller:

No report

Public Works Director:

- Noted Jason Kratchovil's position upgrade
- Asked for an Executive Session on Personnel matter

Solicitor:

No report

Engineer:

- Noted the need to move the allocation of RACP funds from one a later phase to an earlier phase for the project.

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Council took a short break at 8:33 PM and returned at 8:45 PM

Council went into Executive Session at 8:45 PM and reconvened to regular session at 8:59 PM.

A motion was made by Mr. Geis, second by Mr. Semel, to approve the promotion of Rachel Lewis from Permanent Part Time laborer position in the Water Department to Regular Full time Groundsman position in the Electric Department effective March 6, 2017. The hourly rate is \$13.74 with an annual salary of \$28, 569. This is a pay grade 8 position and carries a 12 month probation period.

Motion carried 6-0.

A motion was made by Mrs. Hess, second by Mr. Semel, to authorize to advertise and hire a Permanent part time laborer position in the Water Dept at a rate of \$11.00 per hour.

Motion carried 6-0.

A motion was made by Mrs. Hess, second by Mr. Mathew, to authorize to advertise and hire a Regular Full Time laborer position for the Street Dept. at an hourly rate of \$13.74 per hour, annual salary of \$ 28,569. This is a pay grade 8 position.

Motion carried 6-0.

Council reconvened into Executive Session at 8:59 PM and returned to regular session at 9:57 PM.

Being no further business the meeting was adjourned by Council President Bayer at 9:57 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor